



Student Travel Policy

The inclusion of travel between CAE Training locations is dependent upon the type of course the student undertakes. The student should refer to their training agreement to understand whether if this is included within their contract with CAE.

1. Outbound flight to Flight Training Location:

CAE is responsible to book one economy class return flight from the originating training location, subject to the satisfactory issuance of any required entry visa to that named country.

- Flight bookings do not include the provision of additional luggage and charges applied for overweight baggage.
- The Student is responsible for any costs incurred and the cost(s) of any subsequent ticket(s) in the event that flight arrangements made on the student's behalf are required to be cancelled or re-arranged due to the requirements of the student.
- Only CAE Customer Services may make any necessary changes to a student CAE booked ticket.
- Any student who changes their ticket without prior authorisation from CAE will not have their ticket charges reimbursed.
- Any additional costs incurred from any unauthorised ticket change will be invoiced to the Student.
- The student will receive the ticket by email no less than 2 days prior to the set departure date. The student is responsible for their online check in and seat allocation.

2. Inbound flight to Original Training Location:

The flight ticket will be amended by CAE should the student not make the original flight ticket date. There are limitations to the ticket change date as below:

If the student completes their Flight Training within 7 days of the original flight ticket date, the ticket date will not be brought forward, and the student will return on the original ticket date.

- If the ticket is to be changed; this will be amended by the Customer Services Team.
- The ticket will be amended once the student has been signed off with an official completion of training in the Flight Training location.
- Students are not to chase their flight booking as the internal process will ensure the flight is booked following the completion of training.
- Flight tickets will be booked to return within 2 business days of receiving official academy notification Monday to Friday.
- Due to time differences between academies, please note that passing on a Thursday or Friday will not unfortunately guarantee your return ticket for Monday.
- Students will receive their flight ticket for return by email following the above process.
- Tickets will only be changed within the originating academies operating hours.
- Failure to take the return CAE flight will result in the student having to purchase their own return flight at their own cost.



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Please note that the flight booking agent is Montreal based, and therefore we ask for student patience in understanding that due to time differences flight tickets are not processed in one day and therefore students must understand and respect the processing time for ticket requests and ticket issuance (48 hours standard – business days only).

3. Requests to Overstay in the Flight Training Location

Students are not authorised to stay in the Flight Training location following their training completion. All students must leave the country on the CAE flight ticket provided.

Any over stay will put the student and CAE in breach of the terms and conditions of the student visa in accordance to CAE sponsorship.

If the student has completed their training, then their visa is null and void from the planned flight return date.

3. Personal travel to the Flight Training Location

CAE will reimburse the student for the cost of personal travel to the Flight Training location, but only up to the value of the CAE original flight cost. CAE will cover one return training, bus, coach ticket, or gas cost for travel by personal car. CAE will reimburse one or the other, not all.

There will be no refund for the difference in cost between the personal travel or CAE flight cost, should the personal travel cost less than the provided flight.