3<sup>rd</sup> Annual





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### **EVENT SCHEDULE AND OVERVIEW**

#### **GOLF COURSE INFORMATION**

- · Name: Golf Saint-Raphaël
- Address: 1111, Montée de l'Église, Île Bizard, QC, H9C 1H2, Canada
- · Website: golfstraphael.ca

#### **COURSE RULES AND GOLF ETIQUETTE**

- 1. Please smooth all marks made in Sand Bunkers.
- 2. Leave the putting green as soon as you have holed out.
- 3. Do not play until the players in front of you are out of range.
- 4. Balls may be cleaned on the green, and ball marks repaired prior to putting.
- 5. Please observe all local course rules.
  - a. Mandatory wearing of the dress code in force
  - b. No alcoholic beverages on the lot or in the parking lot
  - c. No practice stroke on the tees
  - d. Replace divots or fill with soil-fertilizer mixture provided
  - e. No littering on or around the field
  - f. Cell phones must be kept in silent or vibration mode in the field and other practice areas.
  - g. Compliance always with the instructions of the field supervisor
- 6. Enjoy the day and your fellowship with other golfers!

#### **GOLF ATTIRE (LOCAL RULES)**

#### Women

- · Shirts with or without collars may be worn with or without sleeves. Shoulders must be covered
- · Shirts may be worn untucked but must be long enough to cover the abdomen
- · Jeans, exercise clothing and tank tops are prohibited

#### Men

- · Golf shirts must have collars and must be tucked in
- Cargo, safari, rugby, or joggings style pants are prohibited
- Jeans, exercise clothing, and sleeveless shirts are prohibited
- · Hats or visors must not be worn upwards or facing backwards

#### **Footwear**

- The golfer must wear soft-spiked golf shoes
- · Wearing sandals is prohibited





#### **GOLF SCRAMBLE RULES**

- 1. A scramble means that all team members tee off on each hole and then decide which tee shot they like the best and mark the spot with a tee or ball marker.
- 2. The other team members pick up their balls and place them within one club length (no closer to the hole) of the marked spot. Each team member hits their next shot from this location.
- 3. This procedure is followed on every shot for the remainder of the hole, including putts. The ball should be marked on the putting green also.
- 4. If the ball you choose to play is in a hazard (sand, water, etc.), the rough, or out of bounds, you cannot drop the ball outside of the hazard or rough. In other words, you may not improve your lie.
- 5. Putts need to be made within 3 inches of the marked spot (no closer to the hole). The first ball to go in the hole is counted for the team score. When putting, once any ball is holed out, no further strokes count.
- 6. Men tee off from the white tees and women from the red tees.
- 7. Threesomes are permitted to rotate a fourth shot from each ball location. In other words, one person will be hitting twice from each position. However, the person hitting two shots cannot do so consecutively. (For example, it's Player A's turn to hit two shots. The other team members must play their ball in between Player A's two shots.)
  - a. The rotation should be set at the beginning of the round and remain constant throughout.
  - b. An example of this would be:
    - i. Hole 1 shot 1: ABCA
    - ii. Hole 1 shot 2: BCAB
    - iii. Hole 1 shot 3: CABC
    - iv. Hole 1 shot 4: ABCA
    - v. Hole 2 shot 1: BCAB
- 8. In the event of a 5-person team: Only 4 are allowed to tee off and play each hole. Members must rotate with one person sitting out each hole. (For example, If Rotating Players A E with A playing the first hole and Player E sitting out, Player A, would sit out on holes 2, 7, 12, 17. Player B would sit out holes 3, 8, 13, 18 and so on.)
- 9. In the case of a tie, score card of the teams that have tied will be compared starting with the hole with the highest handicap moving to the hole with the lowest handicap, continuing until one team has the lowest score on a hole.

These rules are subject to change/updating prior to the start of the tournament Rules of Play.





#### **SKILLS CONTESTS**

#### Closest to the Pin

On the identified Par 3 hole, players must reach the green from the tee box. Players will measure the distance from the hole with the provided tools. Players who are closest to the pin will write their name and distance on the flag marker located just off the green.

#### **Longest Drive**

On the identified Par 5 hole, players must hit their drive in the fairway to count. The first player to drive their shot onto the fairway will move the stake to the location of their ball and write their name. Subsequent teams must drive the ball further and move the stake to their location, noting their name on the stake as well. Distance will be measured officially by support staff.

#### **Hole in One Contest**

A specific Par 3 hole will be chosen on the course to allow golfers to participate in a Hole-in-One Contest. Specific prize to be determined. All players are automatically entered and eligible to participate.

#### OTHER ACTIVITIES ON THE GOLF COURSE

#### Air Cannon Golf Hole Shot

The Air Cannon Hole shot allows players to blast their drive up to 400 yards landing them on the green in of a Par 4 or Par 5 in a single shot. Players must pay to shoot the cannon under supervision, and they use the cannon shot as their drive. If all four players participate, they are guaranteed a 15-foot putt for eagle. Players can pre-purchase their chance to participate in this activity or pay on the day of the event.

#### Wheel of Fortune

Take your chances with a spin of the wheel. Land on a lucky wedge and win a chance to tee off closer to the hole or win a free beverage or possibly additional raffle tickets. But buyer beware, some sections may be more favorable than others. Players must purchase a spin of the wheel.

#### **Putting Challenge**

Test your skills and your nerve by participating in this escalating challenge. Each golfer will first start from the simplest and closest putting location. The golfer must make their putt to win the prize for that location. The golfer then has the choice to forfeit the prize for a chance to move on to the next location. However, if the golfer misses, they will not be awarded any prizes. Consecutively make them all to win the grand prize! Players must purchase a ticket to participate.

#### Hire the Pro

This purchase allows a golfer to hire the course pro, strategically placed on the course, to hit a tee shot for the golfer. Chances are, they will put you in a better position to score low on that hole!!!





#### Chipping Challenge Hole-in-One

This mini game allows all players to attempt to make a chip shot into a small hole cut-out. If any of the players in your group make the shot, your team can mark down a hole-in-one on that hole. All players are still allowed to play the hole for fun.

#### Centraide Hole - Bid on your shot

Triple your money with this contest where each player can choose to pay \$5 for a chance to land their ball on the green on their first shot. Winners will receive 3 additional raffle tickets to be entered into the drawing, a value of \$15.

#### **RAFFLE TICKETS**

Numerous prizes will be available for those participating in the raffle. Raffle tickets can be pre-purchased online and will also be made available for purchase on the day of the golf tournament. All raffle tickets will be entered into a single drawing and winners will be selected during the dinner. Remember to keep your half of the ticket.

#### **MUST BE PRESENT TO WIN!**





#### **MAP OVERVIEW**







#### **ITINERARY**

#### **Pre-Golf Registration (8:30 AM)**

Arrival Time – Please drop off golf bags at the bag drop and remember to check in with attendant. If renting clubs, please park first, and then make your way to the pro-shop to process your rental.

Registration and Fundraiser Booths – At the registration booth, located in the main building, golfers will check in and receive welcome bags and prepaid golfer perks. To purchase any additional raffle tickets or other fundraising items, please make your way to the fundraising booth.

Breakfast – Breakfast buffet will be served in the main clubhouse and will stop serving promptly at 10:00am to allow time for golfers to make their way to the starting area.

Golf Cart Area – Golfers names will be displayed with their assigned foursome on the golf cart and clubs will be in the carts.

Practice Facilities – Driving range and practice greens are available for all golfers. Golfers are encouraged to finish any driving range activities by 10:00am and make their way to the starting area.

#### Golf (10:30AM)

Shotgun Start – All golfers are required to be with their golf carts at 10:30am. A quick speech and rule review will be given just prior to the start. Golfers will be escorted to their start holes and should begin play as soon as holes are clear of any other golfers.

Refreshments, Snacks and Food Carts – For your convenience, a variety of options will be stationed near the facilities and placed conveniently along the course.

Cart Return and Scorecards - Once your foursome has finished, golfers are encouraged to return carts at the designated location and retain scorecards to be handed in to CAE Golf Committee Representative in the main clubhouse.

#### Post Golf (5:30 PM)

Locker Rooms – Locker rooms are available for golfers to utilize in the basement of the main clubhouse in preparation for cocktail hour and dinner. Formal attire is required.

Cocktail Hour - Cocktail Hour begins approximately around 5:30pm. Drinks and appetizers will be served on the patio of the main clubhouse, if weather permits. Each golfer will be given 2 free drink coupons. Any additional drinks will be available for purchase.

Formal Dinner - Cocktail will be followed by dinner where awards and prizes will be announced.





### TRAVEL TIPS AND RECOMMENDED HOTELS

For booking at any of the below hotels, CAE has negotiated some standard rates which are available to those participating in the golf tournament. Be aware, the CAE rates may not always be the lowest and may vary at the time of booking. To receive the CAE rate, simply contact the hotel directly for booking and inform them you would like to use the CAE Inc. rate for the CAE Supplier Golf Tournament.

#### **NEAR CAE/AIRPORT**

#### Hilton Garden Inn Montreal Airport

Address	CAE Room Rate	Included	Parking Cost
7880 Côte-de-Liesse, Montréal, QC, H4T 1E7, Canada	\$169 CAD	<ul><li> High Speed Internet</li><li> In-Room Wireless</li><li> Airport Shuttle Included</li></ul>	\$25 CAD

#### Sheraton Montreal Airport Hotel

Address	CAE Room Rate	Included	Parking Cost
555 Boulevard McMillan, Dorval, QC, H9P 1B7, Canada	\$215 CAD	<ul><li>In-Room Wireless</li><li>Airport Shuttle</li><li>On-site Fitness center</li></ul>	\$20 CAD

#### Residence Inn by Marriott Montreal Midtown

Address	CAE Room Rate	Included	Parking Cost
6785 Decarie Blvd, Montréal, QC H3W 3E3, Canada	\$164 CAD	High Speed Internet In-Room Wireless On-site Fitness center Breakfast Included	\$15 CAD

#### **DOWNTOWN/OLD PORT**

#### **Embassy Suites Montreal by Hilton**

Address	CAE Room Rate	Included	Parking Cost
208 Saint-Antoine Street W., Montréal, QC H2Y 0A6, Canada	\$260 CAD	<ul><li> High Speed Internet</li><li> In-Room Wireless</li><li> On-site Fitness center</li><li> Local Phone Calls</li></ul>	\$30.44 CAD

#### Hilton Garden Inn Montreal Downtown

Address	CAE Room Rate	Included	Parking Cost
380 Sherbrooke Street W., Montréal, QC H3A 0B1, Canada	\$259 CAD	In-Room Wireless On-site Fitness center	\$35.99 CAD

#### **NEAR GOLF VENUE (Île Bizard)**

#### DoubleTree by Hilton Montreal Airport

Address	CAE Room Rate	Included	Parking Cost
705 Michel-Jasmin Avenue Dorval, QC H9P 1B8 Canada	\$282 CAD	<ul><li>In-Room Wireless</li><li>On-site Fitness center</li><li>Airport Shuttle Included</li></ul>	\$25 CAD





### **FAQs**

#### Should I bring any cash?

Cash payments are preferred and will be accepted, but card payments can be made if necessary.

#### Is there a dress code?

Golf attire is required per the rules of the course.

Formal attire – business casual or business formal – is required for the cocktail and dinner. Please wear attire containing CAE colors (blue, black, and white), if possible.

#### What if I do not have any golf clubs?

Rental clubs are offered by an external golf course at an additional cost of \$60 CAD. This rental fee must be paid at least 2 weeks before the tournament. Please click here to rent your clubs.

#### As a supplier, can I pay for my CAE contact to play with my foursome?

Although several CAE employees will be participating in the event, suppliers are not allowed to pay for a CAE employee to golf with them.

#### If our company decides to sponsor, can we register additional golfers?

Some sponsorship packages come with several golfers included. Additional golfers can also be purchased using the golfer registration tool.

#### Can I request specific people to play in my foursome?

If you register a foursome specifically, it will be assumed this foursome is preferred. Individual golfers purchased in different quantities in the same transaction will also be assumed to be paired together. The GPSM Golf Committee will make every attempt to honor any special requests.

#### Will a golfer's kit be available?

CAE has put together a list of must-have items, including raffle tickets, to benefit your foursome and give your team the edge.

#### When will I be able to pick up my golfer's kit?

All items purchased will be provided to golfers during registration on the morning of the event. Items will also be available for purchase at the event as well, but pre-ordering will allow more time to enjoy the event and be ready to put your best swing into play!

#### As a CAE employee, can I buy raffle tickets?

Please note that raffle tickets are only available to external golfers.

#### What are the payment methods for registration?

Depending on the total value of your purchase, options available include Credit Card, PAD (pre-authorized debit), or Check. EFT is also accepted for your convenience. More details in the **Registration Steps** document, available online.

